



Internship Program - Communications

The Office of Los Angeles City Controller Ron Galperin is seeking dynamic, highly motivated interns in the areas of Technology and Innovation, Finance, Communications, Legislation and Policy, and Government and Community Affairs.

Responsibilities

As part of the Communications team, you will be part of a dynamic, fast-paced environment at City Hall. The Office of the Controller releases important audits, reports and analyses of government operations to the general public and works to promote transparency and best practices in local government. The Communications team is responsible for media outreach, press relations and social media/digital communications. This is a great opportunity for someone interested in communications and civic leadership to work in an office that is on the cutting edge of technology in government.

Skills & Qualifications

- Excellent writing and research skills
- Social media experience with a branded page/profiles is a plus
- Experience with pitching media, writing press releases, and creating media kits
- Digital savvy, with a knowledge of NationBuilder, Excel and Google's suite of services
- A curious and creative mindset

Application Process & Deadline

Apply online: [ControlPanel.LA/careers](https://controlpanel.la/careers)

Qualified candidates will be contacted for an interview. Please submit any questions to Dora Nuñez at dora.nunez@lacity.org.

About the Office of Los Angeles City Controller Ron Galperin

The Los Angeles City Controller is an independently elected citywide official. He is the taxpayers' watchdog and the City's chief auditor and accountant. Ron Galperin, the 20th City Controller, came into office in 2013 from the private sector and is focused on innovation, efficiency, and 'return on investment' within government.

The Controller's office works to increase governmental efficiency and save taxpayers' money by improving operations through transparency and accountability. The office conducts financial and performance audits, and reports on all matters relating to the City's fiscal health. The office keeps the City's official financial records as well as supervising and executing all expenditures (including payroll for more than 45,000 City employees.)