



Internship Program - Community Affairs & Engagement

The Office of Los Angeles City Controller Ron Galperin is seeking dynamic, highly motivated interns in the areas of Public Relations, Engagement and Community Affairs.

Responsibilities

As part of the Community Affairs and Engagement team, you will be part of a dynamic, fast-paced environment at City Hall. The Office of the Controller releases important audits, reports and analyses of government operations to the general public and works to promote transparency and best practices in local government. The Community Affairs and Engagement team is responsible for increasing public awareness of the work of the Controller and Controller's Office and manages the Office's interaction, engagement, and response internally and externally. This is a great opportunity for someone interested in Public Relations and civic leadership to work in an office that is on the cutting edge of technology in government.

Skills & Qualifications

- Excellent writing, research, and organizational skills
- Outstanding communications and critical-thinking skills
- Event planning capabilities
- Demonstrates the ability to multitask
- Outgoing and creative mindset
- Self-starter that can work independently and with teams

Characteristics

- Passion for the public good and public interest
- Meticulous attention to detail from start and finish
- Upbeat, flexible demeanor and ability to adapt and adjust priorities on the spot

Application Process & Deadline

Apply online: ControlPanel.LA/careers. Qualified candidates will be contacted for an interview. Please submit any questions to Dora Nuñez at dora.nunez@lacity.org.

About the Office of Los Angeles City Controller Ron Galperin

The Los Angeles City Controller is an independently elected citywide official. He is the taxpayers' watchdog and the City's chief auditor and accountant. Ron Galperin, the 20th City Controller, came into office in 2013 from the private sector and is focused on innovation, efficiency, and 'return on investment' within government.

The Controller's office works to increase governmental efficiency and save taxpayers' money by improving operations through transparency and accountability. The office conducts financial and performance audits, and reports on all matters relating to the City's fiscal health. The office keeps the City's official financial records as well as supervising and executing all expenditures (including payroll for more than 45,000 City employees).